**Wisconsin Public Library Consortium**
*Board Meeting Agenda*
**February 20, 2023, at 2:00 PM**
**by zoom***
{Alternate in-person location: 709 N 8th St, Milwaukee, WI 53233}


1. **Call to order**

2. **Welcome, Proxy Announcements, and Introductions**

3. **Consent Agenda**
   a. Review agenda
   b. Approval of minutes from October 24, 2022
   c. Acceptance of Digital Library Steering Committee minutes from November 10, 2022
   d. Acceptance of Technology Steering Committee minutes from November 14, 2022 and February 9, 2023
   e. Acceptance of Technology Backup Steering Committee Meeting notes from December 8, 2022
   f. Acceptance of Digital Archives Backup Steering Committee Meeting notes from December 13, 2022
   g. YTD Budget

4. **Committee and Project Updates**
   a. Advocacy Workgroup

5. **Discussion and Action Items**
   a. **Discussion and Action: Apportionment of the 2022 Budget Carryover and Unbudgeted Expenses**
   *Background:* Each year, we take the funds not spent by the Consortium in the previous year and allocate them to the appropriate budget for the current year. This year, we have the following funds to allocate:
   - $1.00 Member shares {recommendation: carry over to digital content}
   - $20,001.00 Magazine Collection{recommendation: carry over to same line}
   - $0.99 Transparent Languages {recommendation: carry over to digital content}
   - $600.00 Donations {recommendation: move to digital content}
   - $101,000.00 Other Income {recommendation: move to digital content}
   - $936.12 Website {recommendation: carry over to same line}
   - $(121,592.16) OverDrive Content {recommendation: carry over to same line}
   - $11,177.47 Digital Newspaper Hosting {recommendation: carry over to same line}
   - $12,099.33 Digital Newspaper Uploads {recommendation: carry over to same line}
   - $49,000.00 R&D {recommendation: carry over to same line}
   - $44,032.01 Reserves {recommendation: carry over to same line}
   *Additional Documents:* 2022 End of Year Budget

   *Questions for discussion:*
   - Are there any questions or concerns about the proposed allocations?

b. **Discussion and Action: Formation of Budget Committee**
   *Background:* The Board needs to form the annual Budget Committee. Last year, the Budget Committee consisted of:
   - The Board Chair
   - The Board Liaison to a Steering Committee
   - A representative from any Board Subcommittee
   - A volunteer from the Board

   *During the meeting*: The group will confirm the member makeup and ask for volunteers from the Board.

   *Additional documents*: None

   *Questions for discussion:*
   - Does the Board wish to make changes to the Budget Committee's makeup?
   - Who would like to serve on the Committee as the Board volunteer?

c. **Discussion and Possible Action: System Merger Impact**
   *Background:* With the merger of Arrowhead Library System and Lakeshores Library System, the Board asked project managers to examine the impact mergers will have on the WPLC.

   *During the meeting*: The group will review system impact document.

   *Additional documents:* [System merger impacts to WPLC](System merger impacts to WPLC)

d. **Discussion and Possible Action: 501c Workgroup**
   *Background:* At the last meeting, the Board decided to discuss the need for a 501c Workgroup to determine the direction of growth of the WPLC.

   *During the meeting*: The group will discuss and potentially form a workgroup.

   *Additional documents*: None

e. **Discussion and Possible Action: Collection Development Policy**
   *Background:* Annually the Board approves any updates and recommended changes made to the Collection Development Policy by the Selection, Collection Development and Digital Library Steering Committee.

   *During the meeting*: The group will review the recommended changes and potentially approve the policy.

   *Additional documents*: [WPLC Collection Development Policy Draft](WPLC Collection Development Policy Draft)

f. **Discussion: Planning for the 2023 Annual Meeting**
   *Background:*  The next meeting will be the WPLC Annual Meeting.  The annual meeting will be held at WAPL on April 26, 2023.

*Additional documents:* None

*Questions for discussion:*
- What topics or specific concerns do we need to address at the annual meeting?

    **g. Discussion: Annual Review of Consortium Documents**
*Background:* As this is the first meeting of the year, the group will review the Board orientation packet.

*Additional documents:* WPLC Board Orientation Packet 2023

6. **Information Sharing from Partners**
*Questions to consider:*
- What are potential opportunities for collaboration?
- What's new happening at your system?
- What issues are you facing?

7. **Adjourn**
*Next meeting: Annual Membership Meeting and Board Meeting on April 26, 2023.*

**\*Join Zoom Meeting**
https://us02web.zoom.us/j/83319391868?pwd=R014dkhjUDlVMkNnUlowdmhPbFlJQT09

Meeting ID: 833 1939 1868
Passcode: 773742